Approved For Release 2001/11/01 : CIA-RDP78-04718A002400480020-3

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JUN₄ 1957

SUBJECT:

Proposed Headquarters Notice Local Transportation - Smuttle Service 25X1A

REFERENCE:

Multiple Addresses Memorandum from ID/8, subject: Procedure for Processing Regulatory Material, dated 30 June 1956

- 1. The subject proposed notice is submitted for your review and approval in accordance with referenced memorandum.
 - 2. The following pertinent information applies:
 - a. Beacription The proposed notice is designed to provide advanced notification of revised shuttle service which will become effective 11 June 1957.
 - b. Origin The proposed notice was originated within this office. Working level collaboration has not been effected with DB/S activities outside of this office since the issuance contains only supplementary procedure material.
 - c. Justification The revised schedule is necessary due to the extension of the present schedule to 1016 16th Street to serve Agency components being moved to that address.
 - d. Scope of Interest The meterial contained in the proposed notice is considered to be of general interest to all Headquarters personnel.

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3. Any additional information desired concerning this notice may be obtained from Transportation Division, Office of Logistics,

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Acting Director of Logistics

Enclosure:

Copies of proposed Notice

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